

## Organic Chemistry Clean Up Procedure

- Rinse all dirty glassware with acetone into a designated waste beaker in your hood
- After rinsing with acetone, wash all glassware with soap and water
- Return all clean glassware to the appropriate drawer
- Dispose of all waste into the proper container in the Waste Hood
- Wipe down and return all equipment to the appropriate drawer or cabinet
- Wipe down hood and bench top with a WET paper towel
- When necessary wipe down hood with acetone
- Clean up any spills on or around balances
- Double check that all glassware and equipment was returned to the correct location
- Call your instructor over to check your area